





*(You should note that in most instances we cannot pursue a complaint if we are unable to identify the caller. If there is more than one caller please list the details on a separate piece of paper)*

**Their name:** .....

**Their address:**.....

.....

**Their Tel no:** .....

**Their email**

**address:** .....

**Their website:**.....

**3. The Calls**

*(If there has been a large amount please provide details on a separate piece of paper)*

**Date received:** .....

**Time received:** .....

**Please describe the nature and contents of the communication(s)**

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**Have you ever given permission for the caller(s) to make telesales calls to you?**

**Y/N**

**Have you made any verbal or written requests to stop these communications?** **Y/N**

*(If you've answered "yes" to either of the above please give details and enclose copies of any correspondence)*

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.....



Have you reported the communications to any other organisation?

Y/N

(If "yes" please specify and provide details of any response you have had)

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**4. Additional Information**

**Has the receipt of these messages had any practical impact on you? (e.g. prevented urgent message from being received, costs incurred)**

Y/N

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In the event that this becomes necessary would you be prepared to co-operate with the Information Commissioner with a view to giving evidence about the subject of your complaint? (This is likely to involve making a written statement confirming your experiences and may involve giving evidence in person to the Information Tribunal or to a court)

Y/N

**6. Declaration**

I have clearly indicated any information which I do NOT wish to be passed onto the caller in question.

To the best of my knowledge I have supplied the Commissioner with accurate information.

Signature ..... Date .....

**Please return this form to:** The Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire, SK9 5AF



*In order to help us gauge the problems unsolicited commercial communications are causing it would be helpful if you could forward details or copies of any further communications you receive from the organisation(s) about which you have complained, clearly quoting dates on which they were received and any reference numbers provided by this office.*