



# States of Guernsey

## Social Security

Edward T. Wheadon House  
Le Truchot, St. Peter Port  
Guernsey, GY1 3WH  
+44 (0) 1481 732500  
socialsecurity@gov.gg  
www.gov.gg

### APPLICATION TO PAY INCOME RELATED CONTRIBUTIONS

**SURNAME** \_\_\_\_\_

**OTHER NAME(S)** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **POST CODE** \_\_\_\_\_

**TELEPHONE NUMBER(S)** \_\_\_\_\_

**INSURANCE NO** \_\_\_\_\_ **TAX REFERENCE** \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

I hereby apply for a certificate of assessment of income-related non-employed (Class 3) contributions under regulation 10 and 11 of the Social Insurance (Contributions) Regulations 2000 in respect of each contribution year or part of a contribution year in relation to which my relevant income within the meaning of those regulations is below the current upper annual income limit for Class 3 contributions for that contribution year.

I hereby authorise the Director of Income Tax to disclose to the Administrator of Social Security the amounts in each case up to the annual value of the upper annual income limit only, of my earnings, self-employed earnings, occupational pension and other income for the relevant year of charge which is being used as the basis of the assessment of income tax for that year of charge or any estimate made by the Director of Income Tax in respect of that year of charge.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

please answer the questions overleaf



## INCOME ESTIMATES

As there are special rules for the first three years of non-employment, please provide the following information:

**a) To be completed by applicants who are ceasing work**

If you intend ceasing/have ceased employment in Guernsey or Alderney during 2018 please state the date of ceasing

--	--	--

**b) To be completed by applicants attaining pension age**

Will you be continuing in employment beyond your pension age?

YES	NO
-----	----

**c) To be completed by recent arrivals in Guernsey or Alderney**

If you have become a resident of Guernsey or Alderney during 2018, please state date of arrival

--	--	--

**d) To be completed by all applicants**

Date of Birth

--	--	--

Income Estimates

**Unearned/Other Income**

**Occupational Pension**

**Employed Earnings**

**Self-employed Earnings**

2018 £

2019 £

**e) Do you have a beneficial interest in an investment or property holding company ?**

YES	NO
-----	----

**NOTES:** **Unearned/Other Income** is the total of all income which cannot be included in the next three categories.  
**Occupational Pension** is the pension you receive from an employer. The Old Age Pension paid by Social Security should be included in the Unearned/Other Income estimate.  
**Unearned/Other Income** and **Occupational Pension** must be estimates of the income you expect to receive under these headings for the complete year.  
**Employed/Self-employed Earnings** figures must be estimates of the income you expect to receive for the year excluding any earnings received before pension age or the date you ceased work. (In the latter case the figures should be nil).

Instead of charging the maximum rate Social Security will use estimates of income for the first three years following a change of circumstances which leads to a non-employed classification. When the Income Tax provide the actual income figures, these will replace the estimates and an account or refund issued for the difference between the contributions due on the actual income and the contributions paid on the estimates.

For office use only										
Claim Start	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>				Continuing Source?	<input type="checkbox"/>	Initials	<input style="width: 80px;" type="text"/>	Date	<input style="width: 100px;" type="text"/>