

Application for Temporary Road Traffic Management

This application form constitutes a record and is issued by the Committee *for the* Environment & Infrastructure in accordance with the Public Highways (Co-ordination of Temporary Road Closures etc) (Guernsey) Law, 2003.

The information provided below may be disclosed to relevant bodies of the States of Guernsey, made accessible to the public, published in the local media and on States of Guernsey managed websites.

1. Contact details (Please use BLOCK CAPITALS)					
	Applicant Name:				
	Company Name:				
	Address:				
	Contact details	Tel No:		Mobile No:	
	E-mail:				

2. What type of traffic management are you applying for?	
	<input type="checkbox"/> Road Closure Minimum application period: 8 weeks for major roads, 4 weeks for minor roads
	The following methods of traffic management require a minimum of 4 weeks' application period:
	<input type="checkbox"/> Road Obstruction (lane reduction, vehicles able to safely pass works with no other traffic management)
	<input type="checkbox"/> Contraflow (two-way traffic maintained through coned lanes arounds works)
	<input type="checkbox"/> Stop/Go Boards (see note 1)
	<input type="checkbox"/> Footpath Closure (requires barriered temporary walkway unless there is a footpath opposite)
	<input type="checkbox"/> Temporary One-way or reversal of One-way
<input type="checkbox"/> Temporary Traffic Signals (see note 2)	

3. Dates requested					
	From	Date		Time	
	To	Date		Time	

4. Location details (please also include a sketch plan/map in Section 8 below)				
	Road Name & Parish			
	House Name			
	Junctions	From		To
	Please list any junctions affected:			
	Please list all businesses between these junctions:			

5. Work details	
	Please provide a brief description of the works:
	Please provide details if work can be carried out in stages:
	Please provide details of how pedestrians will be managed around the works:

6. Parking Suspended	
	If parking suspended is required, please provide details below:
	Number of spaces:
	Location: (also include on sketch plan/map)
	When required? (e.g. as above, phase 1 only)
	Can parking be reinstated overnight? (if yes, please state times parking will be available)

7. Excavation Details

If the works will involve an excavation in the road, you must provide the following information.

Please note that if the application involves a drainage connection, you must first obtain the approval of Guernsey Water on Tel: 229500.

Size of excavations (m²):

Type of opening:	Single excavation	<input type="checkbox"/>	Longitudinal Trench (>4m)	<input type="checkbox"/>
	Multiple Excavations	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>

Type of Reinstatement:	Interim	<input type="checkbox"/>	Final	<input type="checkbox"/>
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Contractor:	Ronez	<input type="checkbox"/>	States Works	<input type="checkbox"/>
	Tarmac Services	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>

Form of Backfill:	Replace Excavated	<input type="checkbox"/>	Imported Stone	<input type="checkbox"/>
	Foam Concrete	<input type="checkbox"/>	Class C20 Concrete	<input type="checkbox"/>
	Vibrated Concrete	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>

8. Sketch Plan/Map

Road maps are available at : <http://maps.digimap.gg/GeographicalMap/>

Note 1 - Stop/Go Board Conditions

By submitting this form, the applicant accepts full responsibility for any accident occurring on the stretch of road in which STOP/GO boards are being operated that is found to have been caused directly as a result of the use of STOP/GO boards.

- Operators must be aged 18 years or over
- Operators must wear high visibility reflective clothing.
- A single STOP/GO board may be used when controlling traffic over a short length of road, normally less than 20 metres, if the board is clearly visible to drivers approaching from both directions.
- Where the distance involved exceeds about 20 metres or the obstruction is situated on or near a bend, separate STOP/GO boards should be operated at both ends. One controller should be nominated in charge and is likely to be the operator at the end from which the greatest traffic flow is expected at any time of the day. The operators must have sight of each other or be in radio contact.
- If using two STOP/GO boards each operator should be positioned approx. 10 metres in advance of the obstruction at their end but it will depend on the curvature and the structure of the road.
- STOP/GO boards may not be appropriate if the section of road contains any road junctions
- When STOP/GO boards are in operation, advanced warning signs should be in operation (these should include men at work, traffic control ahead and road narrows). The obstruction should be suitably coned and with keep left/ keep right signs. Please refer to the Guernsey 'Safer Road Works' booklet for further advice on signing.
- If there are two operators, then the one showing 'GO' to the traffic should be the one to change the direction of the traffic flow by reversing the board to show 'STOP'. Adequate time must be allowed for vehicles to clear before the other board is reversed to show 'GO'.
- If STOP/GO boards are used in poor visibility or at night they should be illuminated or reflective to a minimum of BS873: Part 6: 1983 Class 1.
- STOP/GO boards must be available at portable traffic signals in case they breakdown and contractors need to use them to manage traffic.

Note 2 - Installation of Temporary Traffic Lights

Contractors must take care to ensure that the correct duration of each phase of the traffic lights is set in relation to high/low traffic flows and that these are altered to take into account morning and/or evening traffic flows. This is particularly essential on the main routes in/out of St Peter Port, particularly along the coast road between St Peter Port and St Sampson's Harbour.

Traffic and Highway Services will only grant permission for temporary traffic lights to be installed along the 'harbours route' (i.e. between St Peter Port Harbour and Vale Castle) if they are manually operated at peak times. The peak times are as follows:- 07:45- 09:15, 12:00 -14:00 and 16:00 to 18:00 unless otherwise agreed.

Further advice and information can be obtained from Traffic and Highway Services.

The States of Guernsey will process any personal data that you provide, via this form, in accordance with [the Data Protection \(Bailiwick of Guernsey\) Law, 2017](#). Further information about how your personal data is processed by the States of Guernsey can be found at <https://gov.gg/dp>.