



Public Highways Ordinance 1967

**APPLICATION TO ERECT A SCAFFOLDING ON OR OVER THE PUBLIC HIGHWAY**

I/We (Name of Applicant) \_\_\_\_\_ hereby apply to erect scaffolding as described overleaf on/over the footpath and roadway

at \_\_\_\_\_

for the purpose of \_\_\_\_\_

Name of Owner (if private residence) \_\_\_\_\_

Or Name of Business \_\_\_\_\_

Name of Erectors \_\_\_\_\_

Name of Hirer or Builder \_\_\_\_\_

Address of Hirer or Builder \_\_\_\_\_

Estimated Period for which scaffolding will be required

FROM:  
TO:

Signature of Applicant \_\_\_\_\_

Business Address \_\_\_\_\_

Tel: \_\_\_\_\_ Fax / E-Mail: \_\_\_\_\_

Date: \_\_\_\_\_

Please delete words not applicable

**IMPORTANT NOTES OVERLEAF**

OFFICIAL USE ONLY:

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
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## **IMPORTANT NOTES:**

**Strength and stability calculations for scaffolding must be carried out unless:**

- **A note of the calculations, covering structure arrangements contemplated is available (GENERIC DESIGN), or**
- **It is assembled in conformity with a generally recognised standard configuration (only BS EN 12811-1 2003 is acceptable, as detailed in TG20:13)**

**You must follow safe methods of erection (SG4:15) in order to comply with your duties under the Health and Safety at Work (General) (Guernsey) Ordinance, 1987.**

**You must have due consideration of the relevant sections of the Health and Safety of Employees (Miscellaneous Provisions) Ordinance, 1952.**

**The necessity of obtaining the consent of the Traffic and Highways Services or (in the case of the Harbour areas of St Peter Port and St Sampson, of Guernsey Harbours ), before scaffolding is erected.**

### **How we collect and use information**

The States of Guernsey Health and Safety Executive processes personal data for the purpose of enforcing Health & Safety at work and associated legislation. The personal data collected will vary depending on your business with us but will be no more than is required for that legitimate and lawful purpose. We may obtain information about you from third parties for any lawful purpose in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017 (“DPL”). We may also share your personal data with certain other organisations if the DPL allows us to. All the personal data held by The States of Guernsey Health and Safety Executive will be processed in accordance with the DPL. If you wish to know more about the information we have about you, or about the way we use it, you can check our website page [www.gov.gg/hse](http://www.gov.gg/hse)

Application to Erect Scaffold on or over the Public Highway

Material (i.e. steel or aluminium alloy) \_\_\_\_\_

Type (e.g. Independent, Cantilevered etc.) \_\_\_\_\_

Foundation / Bases \_\_\_\_\_

Spacing of Standards (Painted white to a minimum of 6ft.6ins.) \_\_\_\_\_

Spacing of Ledgers \_\_\_\_\_

Spacing of Putlogs and Transoms \_\_\_\_\_

Tying-in to Building \_\_\_\_\_

Through ties \_\_\_\_\_ Bracing \_\_\_\_\_

Decking or Boarding \_\_\_\_\_ Transoms \_\_\_\_\_

Guardrails \_\_\_\_\_

Toeboards and Returns (& Fixing) \_\_\_\_\_

Number of lifts \_\_\_\_\_

Steel Mesh Frames \_\_\_\_\_ Fan Protection \_\_\_\_\_

Hoardings \_\_\_\_\_ Ladder Access \_\_\_\_\_

Mechanical Plant to be used on  
or adjacent to the scaffold \_\_\_\_\_

Headroom indicated on Scaffolding \_\_\_\_\_

Night Warning Lights \_\_\_\_\_

Warning Notice to Motorists (including Police Notices) \_\_\_\_\_

Pedestrian Clearway \_\_\_\_\_

Tower Base Measurements \_\_\_\_\_

Height of Prefabricated / Tubular Units \_\_\_\_\_

Details of Protection Offered \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SITE PLAN TO BE DRAWN ON THE REVERSE / PERRY'S MAP REFERENCE