



<b>FOR OFFICE USE ONLY:</b>
W/F to ref:
File only ref:
Internal checklist 342 completed:

## NOTIFICATION OF SEPARATION

(PLEASE COMPLETE IN BLOCK CAPITALS)

Where possible both partners should sign the same form, but if that is not feasible then separate forms may be completed. "Taxpayer" means the individual who is responsible, under the Income Tax Law, for the tax affairs of the couple, i.e. the husband in a heterosexual marriage, and the elder partner in a same-sex marriage or civil partnership.

<b>Tax reference:</b>			
<b>Name of taxpayer:</b>			
<b>Name of spouse:</b>			
<b>Date of separation:</b>	<b>Please note:</b> The separation date required is the date you ceased to cohabit as a married couple/civil partners, not the date of your legal separation.		
<b>Comments:</b>			
<b>If any dependent children are involved, who will they be living with?</b> <span style="float: right;">Taxpayer <input type="checkbox"/></span> <span style="float: right;">Spouse <input type="checkbox"/></span>			
<b>If property is owned, is it to be:</b> <span style="margin-left: 20px;">Sold <input type="checkbox"/></span> <span style="margin-left: 20px;">Transferred <input type="checkbox"/></span> <span style="margin-left: 20px;">(if transferred, to whom?)</span>			
<b>Is property mortgaged? If so, who is to pay interest?</b> <span style="float: right;">Taxpayer <input type="checkbox"/></span> <span style="float: right;">Spouse <input type="checkbox"/></span> <span style="float: right;">Joint <input type="checkbox"/></span>			
<b>New address of taxpayer (if applicable):</b>	.....		
<b>Email address:</b>	.....		
<b>New address of spouse (if applicable):</b>	.....		
<b>Email address:</b>	.....		
<b>Sign and print name (taxpayer):</b>			<b>Date:</b>
<b>Sign and print name (spouse):</b>			<b>Date:</b>

**Data Protection statement:** The information provided in this form will be processed in accordance with the Data Protection legislation and used to process your coding notice, for tax compliance and to ensure that details held are accurate and up to date. Full details of our Data Protection Policy can be found at [www.gov.gg/tax](http://www.gov.gg/tax).

**Form 342(A)** (02/17)