

**STATES OF DELIBERATION**  
**of the**  
**ISLAND of GUERNSEY**

5<sup>th</sup> June 2018

**Proposition No. P2018/45**

**THE POLICY & RESOURCE PLAN (2017 REVIEW AND 2018 UPDATE)**

**AMENDMENT**

Proposed by: Deputy H J R Soulsby

Seconded by: Deputy R G Prow

To insert, a new proposition 1. r) as follows:

- "r) the Policy & Resources Committee -
- (i) to develop Service Level Agreements governing the provision of support services to be provided by that Committee to the Principal Committees which Service Level Agreements are –
    - (A) to include specific details of the scope of the services to be provided, and specify responsibilities and guarantees for the provision of those services and minimum service standards and, for the avoidance of doubt, such services will include the provision of HR, ICT, Finance, Data Protection, Health & Safety and any other centralised services which are provided to the Principal Committees, and
    - (B) to set out the responsibilities and accountabilities in terms of statutory functions,
  - (ii) to enter into such Service Level Agreements with the respective Principal Committees where suitable terms and conditions have been agreed, and

- (iii) to request the Chief Executive of the States to provide an update on progress towards finalising such Service Level Agreements in the Annual Report of the Chief Executive.”

### **Explanatory Note**

Over recent years, various operations have been transferred from individual Committees to the Policy & Resources Committee. Such process of centralisation makes sense in terms of economies of scale and to ensure common processes throughout the States. However, as the number of services have increased and as each Principal Committee has become more dependent on those services to support its priorities, there is now a need to ensure such arrangements are formalised to ensure that there is clarity in terms of the services that should be provided and where responsibilities and accountabilities lie.