



## REVIEW OF ACCESS TO PUBLIC INFORMATION 'CALL FOR EVIDENCE' GUIDANCE

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**The deadline for all submissions is by close of business, Friday 26<sup>th</sup> July 2019**

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This document should be read in conjunction with the 'Terms of Reference' for the Review which provides background to API, the Scope of the Review together with the areas of interest to the Committee. The Terms of Reference are available at: [www.gov.gg/scrutiny](http://www.gov.gg/scrutiny)

### How to respond:

The Committee is calling for evidence on the four main areas indicated within the 'Review Scope' section of the Terms of Reference; together with those listed within the 'Further areas of interest' section.

Any member of the public is invited to submit evidence to this Review.

Evidence should, wherever possible, be submitted by e-mail to [api@gov.gg](mailto:api@gov.gg) but letters can be sent to the address provided at the end of this document. Please do not send any original documents.

### Confidentiality:

Those submitting evidence to the review may request that their evidence remains confidential. Such evidence should be clearly marked "Private and Confidential". Confidential submissions will be destroyed at the conclusion of the Review.

### Legal duties and responsibilities:

Respondents to the Call for Evidence will be responsible for ensuring that no information is submitted to the Review in breach of any legal duties or requirements, for example, in relation to live court proceedings. If in any doubt, respondents should seek independent legal advice on this matter.

**Please note:** Neither the Committee nor its Panel can adjudicate on any individual application.

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#### Scrutiny Management Committee

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