



The Family Proceedings Adviser will refer all child protection issues to the relevant agencies, but will not undertake child protection investigations.

Family Proceedings Advisers do not advise on financial issues or maintenance, give legal advice, therapy or counselling. The Family Proceedings Adviser does not replace the services of an advocate, or a social worker, or the police, or a contact supervisor.

Fair Processing Notice
(Data Protection)

Please refer to:-
[www.gov.gg/
familyproceedingsadvisoryservice](http://www.gov.gg/familyproceedingsadvisoryservice)
to view our Fair Processing Notice



States of Guernsey
Family Proceedings
Advisory Service

Putting children and young
people first

The Family Proceedings Adviser's Roles and Responsibilities



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The Family Proceedings Adviser's Roles and Responsibilities



A Family Proceedings Adviser (FPA) is appointed by the Magistrate's Court or the Royal Court when parents are separating and have not reached agreement on the care of their children, the Juvenile Court (in Public Law or Adoption), or the Child Youth and Community Tribunal (CYCT) or the Convenor to advise on specific issues.

The FPA is appointed as an independent professional to advise and make recommendations to the Courts on the current application before the Courts or referral to the Convenor.

The FPA's role & responsibilities include the following:

- to meet all the parties
- to collate information
- to carry out agency checks
- to gain the child's wishes and feelings (where appropriate) and help adults recognise what is in the children's best interests
- to facilitate communication between the parties
- to attend Court reviews and hearings
- to attend Professionals' meetings
- When appointed as a mediator, to mediate an agreement between the parties
- to liaise with parties' advocates
- to observe contact to inform the Family Proceedings Adviser's recommendation
- to refer to the Child Contact Services where necessary and collate contact reports
- to provide a report to the Court with recommendations
- to treat clients with respect, courtesy and consideration
- efficient record keeping, filing and archiving
- accurate message taking and communication
- confidentiality
- consistency of service, recording and reports

