

Our Ref: DGG/lh/1902/A2a

15th February 2020

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Environment Department
Sir Charles Frossard House
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Digby Gibbs
ARCHITECTS.

Dear Sirs

**RE: LANDES DU MARCHÉ GARAGE
FIRST FLOOR - PROPOSED CHANGE OF USE FROM RESIDENTIAL TO OFFICE.**

Please find enclosed planning application documents as follows:

- Application Form (2 copies)
- Fee: Cheque* in the sum of £390.00 (Category 10A)
- Drawings (4 sets)
 - o 1902-UC-20
 - o 1902-UC-21
- Design and Statement (4 copies):
 - o 1902-DS-03
- Sustainable Development Statement (4 copies):
 - o 1902-SD-03

**please note that the fee will be paid direct by the applicant, see note below.*

The application is for the following:

- First Floor - Change of Use of 2-Bedroom Flat from Residential to Office Use to allow expansion of existing Office space.

I confirm that electronic copies of the application form, plans and other documents will be sent by email and that the Applicant will make arrangements to pay the fee direct.

I trust that the enclosed information provides all the details that you require. If further information is needed, then please do not hesitate to contact me.

Yours faithfully



Digby Gibbs
For and on behalf of Digby Gibbs Architects Ltd

c.c. J. Rihoy (by email)