

Section 1A: Outline of Project

Please complete this form for submission with a planning application: Note that sections with * are to be filled in if known at the time of application. For larger developments or developments giving rise to significant amounts of waste this form will also need to be updated and submitted to the Authority prior to the commencement of work on site.

Site Address:

Reference Number:

Buildings and other structures currently on site (if any):

Brief description of proposal (Commercial, Residential, Single Family, Multi-Family, New Construction, Addition/Alteration, Repair):

Estimated Start Date: Estimated Completion Date:

*Principal Contractor:

*Waste transport licence contractor (submit copy of license):

*Subcontractors Involved:

*Responsible site manager:

The client and principal contractor will take all reasonable steps to ensure that:
All waste from the site is dealt with in accordance with 'The Environmental Pollution (Guernsey) (Amendment) Law, 2015'; materials will be handled efficiently and waste managed appropriately in accordance with any subsequently approved detailed Site Waste Management Plan; waste will be minimised, reduced, reused or recycled and disposal will be used as a last resort; following the commencement of works, all waste management actions and transactions are regularly and accurately recorded and the Site Waste Management Plan is updated as often as necessary to reflect upon realised waste figures versus estimated waste figures as detailed in the Site Waste Management Plan; and section 2 of the Site Waste Management Plan will be submitted to the Authority no later than 3 months post project completion.

Signature of Client

Date

Signature of Principal Contractor/Agent

Date



Section 1B: Waste Management Goals

Please decide on a minimum of 5 waste management goals and detail how these will be achieved.

Waste Management Goal	How to Achieve
<p>Example: Reduce Aggregate waste to 5% rather than 10% which is the baseline for this material.</p>	<p>Order only what is needed and for just in time delivery; ensure contractors accurately assess how much is needed to reduce surplus.</p>
<p>Reduce Waste generated from demolition works</p>	<p>The demolished structure is to be crushed on site, and the hardcore used to form the base substrate for the proposed extension. All timber can be shredded and glass recycled.</p>
<p>Minimise waste to landfill</p>	<p>Waste generated on site will be sorted and separated, and disposed of accordingly - recycled where possible. Removed material can also be used for repairs to retained areas</p>
<p>Minimise Excavation</p>	<p>The building has been designed to fit in with site levels, to minimise the need for excavation. Any excavated earth will be retained on site and re-used in landscaping works</p>
<p>Minimise unnecessary waste</p>	<p>Accurate material orders to minimise waste of surplus material.</p>
<p>Utilise existing structure</p>	<p>Due to the nature of conversion, the existing fabric of the building is to be retained reducing waste and the need for additional replacement materials, and therefore the associated waste.</p>

Section 1C: Estimated Material Quantity

Please complete the questions and the table of Estimated Material Quantity

How will materials be stored on site for reuse and recycling? e.g. in skip bins.

Site storage is the responsibility of the main contractor, who has yet to be appointed. The contractor will be appointed following planning permission, issue of building certificate, and competitive tender issue and review. We anticipate skips would be use to separate waste into various categories

How will site operations be managed to ensure minimal waste creation and maximum reuse and recycling? e.g. Staff training, feedback from waste management service provider, on-going checks by site supervisors, separate area set aside for sorted wastes, clear signage for waste areas etc.







Site operations are the responsibility of the main contractor, who has yet to be appointed. The contractor will be appointed following planning permission, issue of building certificate, and competitive tender issue and review. As above we anticipate the separated storage of waste and instruction given to subcontractors as part of the site induction

How will this plan be evaluated, and who is responsible for the evaluation? e.g. evaluated by owner/site manager/ principal contractor.


Waste management evaluation will be the responsibility of the main contractor, who has yet to be appointed. The contractor will be appointed following planning permission, issue of building certificate, and competitive tender issue and review.

Section 1D: Proposed Action Checklist

Please complete this form in detail in order to demonstrate how the Waste Management Plan will be implemented and how waste is to be managed effectively.

Project Stage	Questions		Notes/Comments
Internal Planning	Has a waste management plan been agreed within the project team?		N/A - project team not yet assembled
	Have the subcontractors agreed the plan?		N/A - project team not yet assembled
Design and Site Management	Has the design of the development considered reusing any existing materials on site?		Majority of the existing structures to be retained for conversion. Material removed will unlikely be suitable for re-use
	Has consideration been given to the use of recycled materials?		The demolished structure can be crushed on site, and the hardcore used to form the base substrate for new landscaping works. Internal finishes potentially.
	Can unwanted packaging be returned to the supplier to be reused or recycled or be recycled on site?		It can, subject to the local supplier's approval
	Can unused materials be returned to the supplier or used on another job?		Yes, subject to supplier's approval and whether said material is a stock item
	Has responsibility for waste management planning and compliance with environmental legislation been communicated to all staff and identified subcontractors?		N/A - project team not yet assembled
	Have you identified possible waste at different stages of the process?		Waste from un-useable material during demolition. Ongoing general waste during construction

Section 1D: Proposed Action Checklist

Project Stage	Questions		Notes/Comments
Design and Site Management	Have measures been put in place to deal with hazardous waste?		N/A
	Have you researched disposal costs for separated waste that may have commercial value?		N/A - disposal costs are the responsibility of the main contractor and will form part of their tender documentation
	Have inductions been planned for all site personnel about waste management on site?		N/A - site personal are the responsibility of the main contractor
	Has a person been identified to evaluate the Site Waste Management Plan at the end of the project?		As above