

# GUERNSEY PRISON

Annual Report 2019

## VISION

We ensure public protection and commit to reduce re-offending

## Mission

We provide a safe and secure environment that enables prisoners to address the causes of offending behavior and provide them with values, skills and experience to take a positive role in the community upon release

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## Governor's Foreword

I am pleased to report another successful and very busy year over the course of 2019. The majority of priorities identified in the 2019 delivery plan have been completed. I am particularly pleased in reporting 75% of prisoners engaged with education learning and skills, with an average of 99% of eligible prisoners employed in work whilst in custody throughout the year.

It was encouraging to see that the average prison roll of 100 recorded for 2018 reduced to a figure of 91 for 2019, without significant variance. Despite the fall in numbers, the makeup and complexity of the population did prove to be a challenge due to a relatively large number of female prisoners and children<sup>1</sup> in custody through most of the year.

The prison implemented a significant restructure of its senior management team during 2019 and identified specific service professionals to lead the main functions of the prison. This initiative created efficiencies, improved resilience and has provided effective succession planning.

2019 saw the prison charity Creative Learning in Prison (CLIP) continue as a huge success story with the completion and establishment of a new workshop facility, which has provided work, education and employment opportunities for prisoners. The prison also managed to secure a contract to recycle the island's electronic hardware devices which offers similar benefits to a much broader spectrum of the prison population.

Guernsey Prison also achieved a world first in providing a combined staff and prisoner professional "Me Others Everyone Certified Coach" Training Course accredited by the Association for Coaching. This 5 day course provided participants with enhanced communication skills, the tools to build and enhance relationships and the ability to focus on and find solutions enabling them to reach their full potential. This course will be rolled out twice a year going forwards and is an exciting initiative that is aimed to improve personal outcomes and promote positive behavior.

I am pleased to present this annual report in accordance with The Prison (Guernsey) Ordinance, 2013, Schedule 1, Section 3 (1).



John De Carteret  
**Prison Governor**

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<sup>1</sup> The prison can accommodate children from the age of 14 years old to 18 years old.



## 1.0 Statement

### 1.1 Accommodation

Guernsey Prison has a Certified Normal Accommodation (CNA) of 134. Each cell used for the confinement of prisoners has sufficient heating, lighting and ventilation and is of adequate size for the number of prisoners it is approved for. Each cell must provide prisoners with a cell call system or other effective means of communication with staff.

The CNA represents the good, decent standard of accommodation that the Service aspires to provide all prisoners.

### 1.2 2019 budget and staffing figures

The budget for 2019 was set at £5,698,000.

The Prison currently employs 78 uniformed staff and 14 civilian staff. There are also a range of volunteers, tutors and multi-agency staff working at the prison.

### 1.3 Prisoner cell call system

The prison cell call project suffered from protracted technical issues and supply chain problems which resulted in a complete review of the project's specifications and objectives in the last quarter of 2019. The review resulted in a revised solution and programme of works. The replacement of the cell call system is now envisaged to start at the end of Q2 2020 and is scheduled to be completed at the end of Q3 2020. The new system will allow the prison to report on the amount of cell calls received, the type of call received and the timing in which those calls are answered. These figures will be included within the monthly Key Performance Indicators (KPI's) and presented at the senior management team meetings.

### 1.4 Shower facilities and laundry upgrade

The legacy issues with Juliet wing showers did show some promise of resolution but further examination, which included a professional survey, identified the cause as emanating from a deep lying fault in the water supply infrastructure. Whilst it was tempting to simply upgrade the façade of the showers the root problem would not have been resolved and as such the upgrade would have represented a waste of money.

The problem has now been clearly identified and this has resulted in a revised capital funding bid to include the entire scope of works, with an approval in principle based on the project's history. States Property Services have revisited the site and have drawn up plans for the new showers and disabled facilities on both the upper and lower landings.

Due to the complexity of the revised plans the prison will also require an upgraded centralised laundry facility. The new laundry will provide services for the whole prison and create efficiencies of resources, employment for every part of the population and a more effective service.

### 1.5 Repair and repaint external finishes on buildings

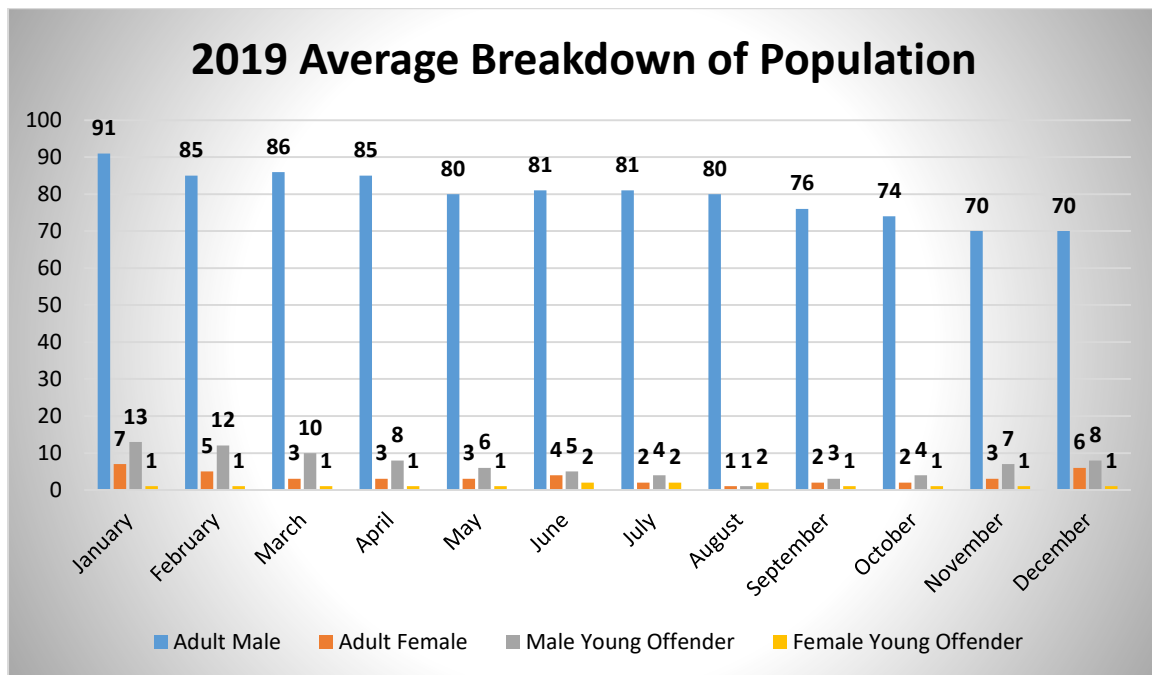
The repair and repaint of the external finishes on the prison remains an urgent priority due to the level of disrepair. The project has been revisited by States Property Services and discussions have taken place to obtain new up to date quotations via the tender process for the works. These quotes will be obtained and reviewed during 2020. The prison will begin a programme to utilise prisoners under the supervision of the facilities team to undertake the more manageable aspects of these works as soon as is practicable.

### 2.0 Daily average

The average daily prison population throughout 2019 was 91 with the highest daily population reaching 116 and the lowest being 77.

### 3.0 Monthly average

The chart below shows the monthly average of prisoners throughout 2019 broken down into each category.



### 4.0 Work undertaken by prisoners

Guernsey Prison is a working prison and all eligible prisoners are allocated daily work. Over 95% of prisoners attend work each day and of those who do not work most are not required to do so. The prisoners who do not work are officially beyond retirement age or are remanded in custody. It is worth noting that all prisoners are allocated a job within the first week of reception.

Work is allocated at a weekly Activities Allocation Board and is usually based on individually assessed need, capacity and capability (as well as risk assessments) derived from the prisoner's sentence plan, which is led by the Offender Management Unit (OMU) with direct input from the prisoner themselves.

On first reception into the prison the vast majority of prisoners are allocated some form of cleaning duties – normally on their own wing. Once they have ‘settled in’ and completed their initial sentence plan (within 20 working days of reception) they can then seek to move into other roles with more responsibility and autonomy. These range from cleaning common areas of the prison (e.g. corridors, visits area, education or admin areas) to buffing floors, helping with maintenance tasks around the prison (e.g. painting and decorating), gym assistant, librarian & others – or working within one of the main production areas within the prison. These are:

- Various workshops - producing woodwork items, garden furniture & craft goods for sale to the public and for community groups e.g. schools, parish halls, charity groups etc. – as well as contracted products (e.g. ‘Guernsey’ sweaters, tourist brochure packs & recycled materials)
- Kitchen – preparing, cooking and serving meals for all prisoners twice per day 7 days per week as well as making up breakfast packs.
- Horticulture Site – growing fruit and vegetables to supply the kitchen as well as maintaining a ‘show’ garden and selling any excess produce on a ‘hedge veg’ stall outside the prison gates.

Within these areas there are also opportunities, primarily for longer term prisoners, to gain City & Guilds accredited qualifications in:

- Construction Skills (carpentry & joinery)
- Hospitality & Catering (food preparation & cooking)
- Food Hygiene
- Practical Horticulture Skills

2019 saw an increased drive to enable more prisoners to obtain these and a range of other employment related basic skills qualifications, along with new qualifications in recycling.

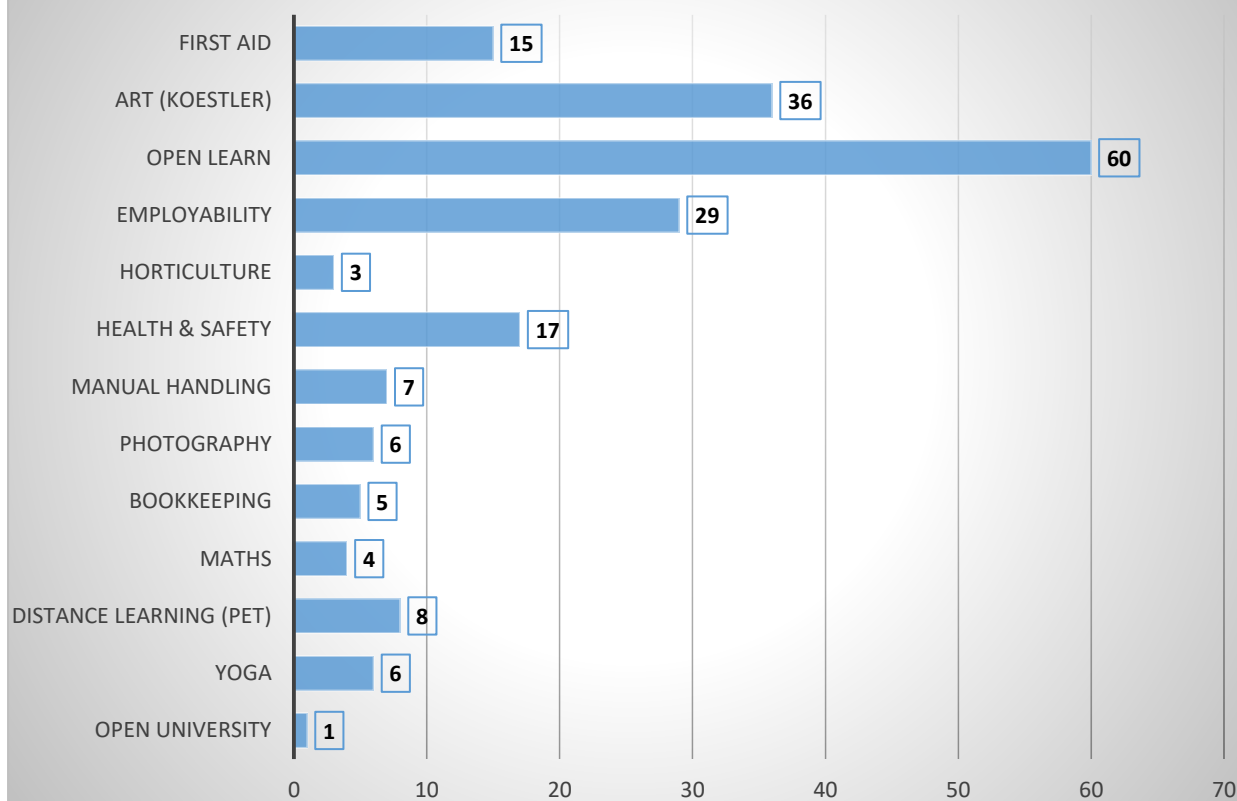
## **Educational and vocational activities**

### [4.1 Learning, skills and regimes](#)

A total of 76 students achieved 144 qualifications/awards in 2019, with over 75% of prisoners involved in some type of educational activity. The most popular courses continue to be vocationally focused, such as Employability Skills, Health and Safety and First Aid. Photography continues to be a favorite, and throughout 2019 36 awards were given in recognition. The Learning and Skills Department has prided itself on offering a wide spectrum of educational opportunities throughout 2019 which have also included the more formal academic qualifications.

The chart below demonstrates the breakdown of qualifications/awards achieved:

## Guernsey Prison Qualifications & Awards 2019



Highlights for 2019 included:

- 29 students who successfully completed the Employability Skills Course in its second year on offer.
- An increase in students undertaking the new Open University 'Open Learn' courses with 13 students completing 60 of these new courses on offer, which encouragingly were mainly facilitated through the use of in-cell computers.
- There were 22 individuals involved in showcasing their artistry through the nationally recognized Koestler Arts competition, and in recognition of their talent, 10 awards were won.

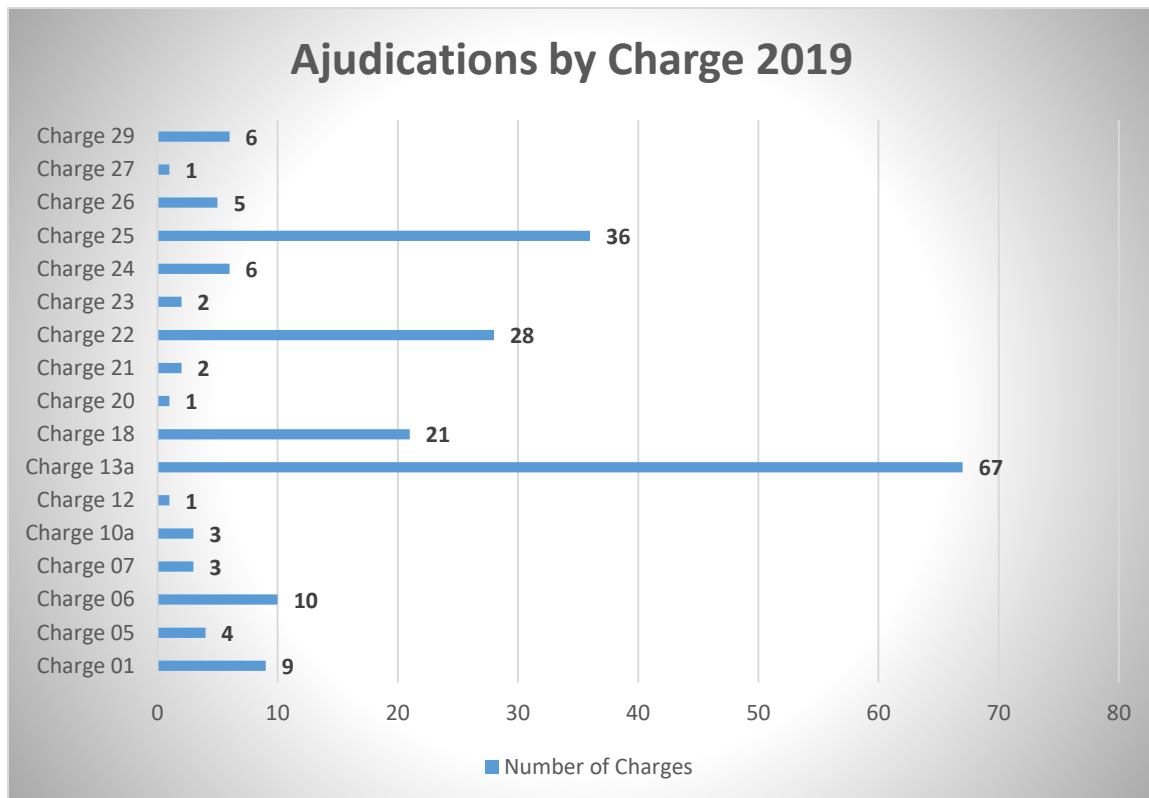
Guernsey Prison has an expectation that prisoners who are able to work will be assigned jobs and expected to go to work each day. An average of more than 99% of all eligible prisoners were in employment during 2019 and 75% of prisoners engaged in Education.



## 5.0 Disciplinary offenses

### 5.1 Adjudications

Over the course of 2019, there were a total of 205 offences against discipline by a total of 72 prisoners.



A prisoner may receive an adjudication by the Governor if they are reported for having committed an offence set out in the Prison Rules.

Of the 205 offences, none were referred to the Independent Adjudicator who deals with serious offences, 168 adjudications resulted in penalties, such as loss of privileges, 16 were dismissed, 15, were not proceeded with and 6 were referred to the police. No adjudications were overturned.

The highest level of offences was 67 charges for:

*Section 44(1) Para (13) - Has in the prisoner's possession (a) anything which the prisoner is not lawfully required or authorised to possess; or (b) a quantity of anything that is greater than the quantity that that prisoner is lawfully required or authorised to possess.*

The penalties for these charges range from cautions to loss of remission, dependent on the items in possession.

The second highest level of offences committed in 2019 was for:

*Section 44(1) Para (25) disobeys any lawful order*

A full breakdown of offences can be found in Appendix A.

## 6.0 Statistical and other information

### 6.1 Prisoner appeals

There is an appeal process for prisoners against any finding of guilt or punishment awarded. There were no appeals during 2019 against any of the punishments awarded. In general, the adjudication will not be proceeded with if technical errors are found within the process.

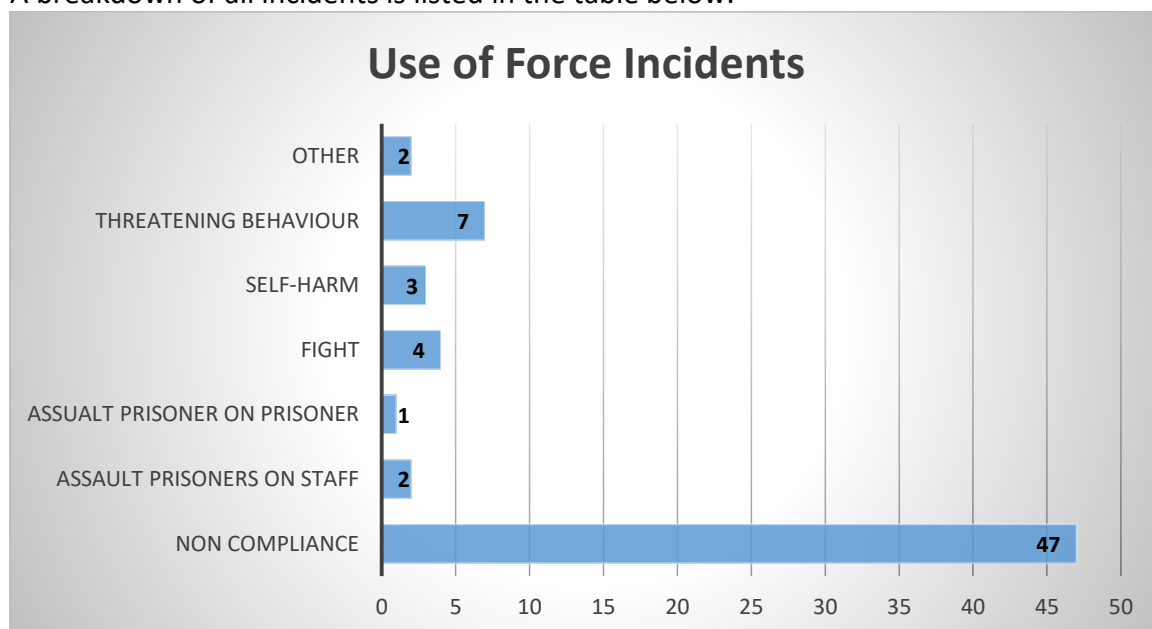
### 6.2 Use of force

During 2019, there were a total of 66 incidents requiring 'use of force' reports to be completed. Of these, 7 were planned removals with a general theme of prisoners being relocated to the Prison Separation Care and Progression Unit (SCAPU). The remaining incidents were spontaneous interventions, mainly due to non-compliance, and there were infrequent physical interventions to preventing self-harm and altercations between prisoners. Use of force incidents do not necessarily lead on to formal disciplinary charges against a prisoner being recorded.

Of the remaining 59 incidents 11 of these were used on 2 individuals and were the lowest form of intervention. With a further 14 incidents on various prisoners also involving low level guiding techniques to be employed, in order to de-escalate primarily verbal confrontations.

This leaves 34 spontaneous interventions over the 12 month period requiring the prisoner to be actively restrained by staff.

A breakdown of all incidents is listed in the table below:



### 6.3 Separation, care and progression unit (SCAPU)

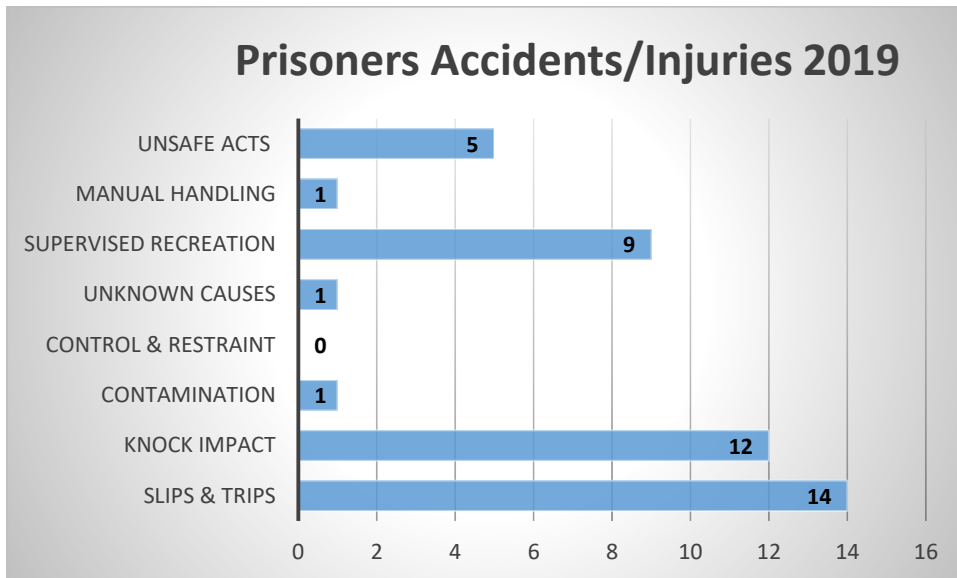
The Prison SCAPU is used primarily to segregate prisoners who are considered to be a risk to the good order and discipline of the establishment due to refractory or serious non-compliant behavior.

The SCAPU has been used by 30 prisoners throughout 2019 on several occasions.

#### 6.4 Assaults

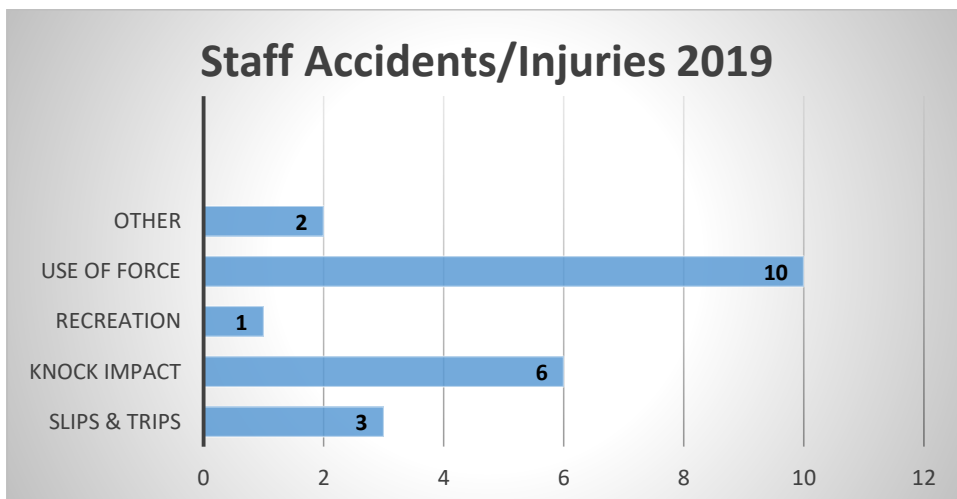
There was a total of 7 assaults recorded in the prison during 2019. These incidents consisted of 2 assaults on staff and 5 assaults involving prisoner on prisoner.

#### 6.5 Prisoner injuries



#### 6.6 Officer injuries

The rise in awareness regarding health and safety amongst staff has reduced the level of accidents in the prison. In addition, 2019 saw the lowest staff injury figures since statistics were recorded.



#### 6.7 Visitor injuries

There were no reported visitor injuries/accidents during 2019

## 6.8 Deaths

There was 1 recorded death in custody, which was confirmed to be due to natural causes, during 2019. The prison continues to carry out vigorous assessments and takes action accordingly with regards to the risk of suicide and self-harm.

## 6.9 Escapes

There have been no recorded escapes from custody and public protection remains a priority for the prison.

## 6.10 Assessment care in custody and teamwork (ACCT)

Prisoners who are at risk of self-harm or suicide are managed through a process known as Assessment Care in Custody and Teamwork (ACCT). 77 ACCT's were opened in 2019 for prisoners whom were considered to be at risk. Out of those 77 opened cases; 38 were for incidents of actual self-harm.

## 7.0 Healthcare managers annual report

The nursing team provided primary care services equitable to those in the community for the extended hours of 12 hours per weekday and 8 hours on both weekend days.

Nurse-led clinics continued to be provided daily and include: admission and pre-release assessments, immunisation provision, well man/well women; weekly stop smoking sessions; sexual health screening, nurse 'triage'; chronic disease management; detoxification; mental health support.

All newly sentenced prisoners returning from Court continue to be risk assessed by a Registered Nurse in Prison Healthcare.

Mental health care was provided by the Health & Social Care (HSC) Consultant Psychiatrist, Community Psychiatric Nurses (CPNs) and Psychologists from the HSC Psychological Therapy Team and the Learning Disability Team also provided services as required.

Guernsey Bereavement Service provided counselling as requested throughout the year.

The Prison Dentist continued surgeries throughout the year to provide dental care equivalent of what would be on offer in the community.

Optician clinics continued as required within the Prison.

## 8.0 Any other information

### 8.1 Staff learning and development

The prison remains committed to ensuring staff receive relevant and timely training which equips and invests in them as practitioners. Annual training in Fire, First Aid, Safeguarding and Use of Force ensures staff are best equipped to deal dynamically with incidents as they arise and contributes to the overall safety of the prison.

During 2019, 7 new officers undertook the Prison Officers Entry Level Training (POELT) Course. The Scottish Vocational Qualification (SVQ) in Custodial Care Level 3 continued to be delivered and there were a total of 10 candidate profiles completed in the course, during the year. In addition, 1 individual completed the Management Development Programme (MDP) for Senior Officers.

## 9.2 Key Performance Targets

The Guernsey Prison Service is fully committed to monitoring its performance and ensuring that its managers have access to the information they require to judge effectiveness and make informed decisions against the following objectives;

**Safety:** Prisoners, particularly the most vulnerable, are held safely.

**Respect:** Prisoners are treated with respect for their human dignity.

**Purposeful Activity:** Prisoners are able, and expected, to engage in activity that is likely to benefit them.

**Rehabilitation and Release Planning:** Prisoners are supported to maintain and develop relationships with their family and friends. Prisoners are helped to reduce their likelihood of reoffending and their risk of harm is managed effectively. Prisoners are prepared for their release into the community.

A new set of improvement objectives have been set for 2020; please see the 2020 Delivery Plan.

## Appendix A



OFFENCES AGAINST  
DISCIPLINE.docx