

# Section 1A: Outline of Project

Please complete this form for submission with a planning application: Note that sections with \* are to be filled in if known at the time of application. For larger developments or developments giving rise to significant amounts of waste this form will also need to be updated and submitted to the Authority prior to the commencement of work on site.

Site Address:

Reference Number:

Buildings and other structures currently on site (if any):

Brief description of proposal (Commercial, Residential, Single Family, Multi-Family, New Construction, Addition/Alteration, Repair):

Estimated Start Date:

Estimated Completion Date:

\*Principal Contractor:

\*Waste transport licence contractor (submit copy of license):

\*Subcontractors Involved:

\*Responsible site manager:

The client and principal contractor will take all reasonable steps to ensure that: All waste from the site is dealt with in accordance with 'The Environmental Pollution (Guernsey) (Amendment) Law, 2015'; materials will be handled efficiently and waste managed appropriately in accordance with any subsequently approved detailed Site Waste Management Plan; waste will be minimised, reduced, reused or recycled and disposal will be used as a last resort; following the commencement of works, all waste management actions and transactions are regularly and accurately recorded and the Site Waste Management Plan is updated as often as necessary to reflect upon realised waste figures versus estimated waste figures as detailed in the Site Waste Management Plan; and section 2 of the Site Waste Management Plan will be submitted to the Authority no later than 3 months post project completion.

Signature of Client

Signature of Principal Contractor/Agent

Date

Date

# Section 1B: Waste Management Goals

Please decide on a minimum of 5 waste management goals and detail how these will be achieved.

Waste Management Goal	How to Achieve
Example: Reduce Aggregate waste to 5% rather than 10% which is the baseline for this material.	Order only what is needed and for just in time delivery; ensure contractors accurately assess how much is needed to reduce surplus.

## Section 1C: Estimated Material Quantity

Please complete the questions and the table of Estimated Material Quantity


How will materials be stored on site for reuse and recycling? e.g. in skip bins.

How will site operations be managed to ensure minimal waste creation and maximum reuse and recycling? e.g. Staff training, feedback from waste management service provider, on-going checks by site supervisors, separate area set aside for sorted wastes, clear signage for waste areas etc.


How will this plan be evaluated, and who is responsible for the evaluation? e.g. evaluated by owner/site manager/ principal contractor.

# Section 1D: Proposed Action Checklist

Please complete this form in detail in order to demonstrate how the Waste Management Plan will be implemented and how waste is to be managed effectively.

Project Stage	Questions		Notes/Comments
Internal Planning	Has a waste management plan been agreed within the project team?		
	Have the subcontractors agreed the plan?		
Design and Site Management	Has the design of the development considered reusing any existing materials on site?		
	Has consideration been given to the use of recycled materials?		
	Can unwanted packaging be returned to the supplier to be reused or recycled or be recycled on site?		
	Can unused materials be returned to the supplier or used on another job?		
	Has responsibility for waste management planning and compliance with environmental legislation been communicated to all staff and identified subcontractors?		
	Have you identified possible waste at different stages of the process?		

# Section 1D: Proposed Action Checklist

Project Stage	Questions		Notes/Comments
Design and Site Management	Have measures been put in place to deal with hazardous waste?		
	Have you researched disposal costs for separated waste that may have commercial value?		
	Have inductions been planned for all site personnel about waste management on site?		
	Has a person been identified to evaluate the Site Waste Management Plan at the end of the project?		