



The Office of the
Committee for
Home Affairs

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THE GAMBLING (GAMING AND LOTTERIES) ORDINANCE, 1991

APPLICATION FOR A PERMIT TO PROMOTE A LOTTERY

An application should be submitted not less than **TWO MONTHS** before the date on which it is proposed to start selling tickets. An applicant is advised to study **CAREFULLY** the notes on the reverse of this form **BEFORE** applying for a permit.

I, (name

Of: (address +
postcode)

(telephone) (email)

Having been duly authorised in writing by the governing body of (name of Society):-

A Society established and regulated for the following purpose:-

Hereby make application for permission to promote Lottery in order to raise money for the following purpose(s)

It is proposed that the sale of tickets in the Lottery will commence on

and that the draw to determine the prize-winners will take place on the

(Please note that the Office does not have the authority to vary the date of the draw being applied for)

Is it proposed to exhibit, publish or distribute any notices or advertisements of the Lottery other than in accordance with note 4 overleaf?

Yes No

Is it proposed to sell tickets in a public place other than at an event organised by the Society? See note 10 overleaf.

Yes No

If **YES** to either or both of the above questions, full details must be submitted to the Office of the Committee for Home Affairs for approval at the time of the application.

Date :

Signed (Promoter)
(printed name accepted for online submission)

Please ensure that you have read the Terms & Conditions overleaf

Terms & Conditions

NOTES ON THE CONDITIONS CONCERNING THE PROMOTION OF PRIVATE LOTTERIES UNDER SECTIONS 6 AND 7 OF THE GAMBLING (GAMING & LOTTERIES) ORDINANCE 1991.

The promoter must be a member of the society authorised in writing by the governing body of the society to act in such a capacity.

No payments in connection with a lottery may be made out of a society's funds other than from the proceeds of a lottery.

The whole proceeds of a lottery after deducting the cost of expenses and prizes must be applied to the purpose of the society.

No notice or advertisement of a lottery may be exhibited, published or distributed without the prior approval in writing of the Office of the Committee for Home Affairs except:

- (1) A notice or advertisement exhibited on premises normally used by the society, or published or distributed only to members of the society;
- (2) Any notice or advertisement as may be contained in the tickets;
- (3) A notice of the numbers of the winning tickets; and
- (4) A notice of the profits and how they were applied.

Except in a lottery in which either the tickets or chances will be sold only to members of the society, or in which the tickets or chances will be sold only on the day of the draw on the premises where the draw will be held, every ticket must specify:

- (1) The name of the society;
- (2) the name and address of the promoter;
- (3) the date on which prize winners will be ascertained;
- (4) the price of a ticket or chance;
- (5) the number of the authorising permit. Every notice lawfully exhibited, published or distributed must also specify the information referred to in (1), (2) and (3) above.

The price of every ticket or chance must be the same except where a discount is allowed, whether by way of free tickets or chances or otherwise, on the purchase of a minimum number of tickets or chances.

No person may participate in the chances of a lottery except after payment of the whole price of a ticket or chance, and no money received in respect of a ticket or chance may be refunded.

Tickets or chances must not be sold by or to persons less than sixteen years of age.

Tickets must not be sent through the post to any person who is not a member of the society.

Tickets or chances must not be sold in public places except at events organised by the society promoting the lottery, without the prior approval in writing of the Office of the Committee for Home Affairs .

Where any of the prizes are holidays or visits to sporting or other events, exact details must be clearly stated on every ticket.

The promoter must send a certified return to the Office of the Committee for Home Affairs by the end of the second month next following the date of the draw.

SALE OF TICKETS ON THE INTERNET

The sale of tickets from the society website is permitted however, the tickets will need to be handed in person to the purchasers and cannot be emailed or posted to them.

Please note: Should you wish to sell tickets in Jersey, Alderney or Sark a separate application must be made to the relevant authority in those Islands.

Fair Processing Information

The data controller for the information collected on this form is the Committee for Home Affairs and it is being collected so that the controller is able to comply with its duties under the Gambling Gaming and Lotteries (Guernsey) Ordinance, 1991. All information provided will be processed in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. The data protection officer for the Committee can be contacted at Data.Protection@gov.gg, should you have any questions or concerns that are not answered by the information provided in this notice.

The information collected on this form is being regarded as your personal data and the legal basis upon which the information is being collected is to allow the controller to comply with a Law, this is in line with the condition provided by Schedule 2 (8) of the Data Protection (Bailiwick of Guernsey) Law, 2017. The data will only be used by the Committee for Home Affairs but may be shared in accordance with the Law as returns declared under the Gambling Gaming and Lotteries (Guernsey) Ordinance, 1991, are available for public inspection. The data will be stored securely, appropriate organisational and technical safeguards will be implemented, and all information supplied will be destroyed after a period of two years.

As a data subject the law provides you with certain rights and more information about these can be found at <https://gov.gg/article/dp>.