



How to make your Website more accessible

This guide will ask you to think about your website and will provide you with some ideas to make your website more accessible.

A good idea is to ask your customers what they would like to see on a website. Involve disabled people when making changes or developing your website so that you have an insight into their needs or talk to one of the disability charities in Guernsey. You can find links to most of the Charities through the [Association of Guernsey Charities](#)

Yes / No / Action

- | | Yes | No | Action |
|---|--------------------------|--------------------------|--------------------------|
| 1. Use 'alt' tags on images to inform visually impaired users (Alt tags provide a written description of an image for individuals who cannot see them. They can be picked up by people using screen readers or Braille output devices). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Use headings to break down the content on your page into manageable chunks | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Use simple and clear language throughout your website | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Avoid using small fonts. (Although individuals can increase the font size they may not know how to do this. If you use a reasonable size font this will make browsing easier for some individuals). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |





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Yes / No / Action

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|-----|--|--------------------------|--------------------------|--------------------------|
| 5. | Provide captioning or transcription for videos. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. | Use colours that have a good contrast. (You can check that your foreground and background colours have adequate contrast by using a Colour Contrast Analyser). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. | Allow users to navigate your site with a keyboard using the tab key. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. | Align text to the left. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. | Test your site for errors and make sure the content is clearly understood. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. | Check your site to ensure it can be used with a screen reader. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. | Consider undertaking an accessibility audit on the site. Many UK companies offer this. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

