



BUILDING CONTROL CONTROLLED SERVICE OR FITTING SUBMISSION

THE BUILDING (Guernsey) REGULATIONS, 2012

THE LAND PLANNING AND DEVELOPMENT (GUERNSEY) LAW, 2005-as amended

This form should not be used by OFTEC, GasSafe or HETAS Registered Installers

1 Owner's details

1	Name:		
	Address:		
			Post code:
	Tel:	Mob:	E-mail:

2 Heating Engineer/Agent (if applicable)

2	Name:		Agents Ref:
	Tel:	Mob:	E-mail:

3 Location of Building to which work relates

3	Address:

4 Description of Work and Type of Installation

4	

5 Location of appliance within building

5	
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6 If the application is for a heating appliance please complete this section

6	Make and Model of Boiler or Fuel Tank:					
	Type of Flue:	A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

7 Additional Information:

7	Will you be providing a Commissioning Certificate?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If no, who will provide the Commissioning Certificate?:		
	Is this building on the 'Protected Buildings' register	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If the answer to the above question is yes, you are advised to contact the Planning Service to determine if planning permission is required for this installation.		

8

Fees:

Refer to the latest advice note on fees published on the States web site and pay **category 4B**

9

Statement:

This application is made with the owner/s authority and I/we confirm that to the best of my/our knowledge, all particulars in this application are correct and that I/we have read and understood the notes section below. I/we agree that any of the information supplied in this application may be disclosed to relevant States Bodies, other relevant authorities, made accessible to members of the public and published in the local media or on the States of Guernsey website.

Name:

Signature:

Date:

10

Guidance Notes**This form only covers the following controlled services and fittings;**

- Oil fired heating boilers and fuel tanks
- Hot water vessels
- Boiler and hot water storage controls
- LPG storage controls
- Relining chimneys
- Solid fuel heating appliances

Type of Boiler and Fuel Tanks;

SEDBUK ratings are supplied by the boiler manufacturer but can also be sourced online at www.sedbuk.com or www.boilers.org.uk.

For oil storage tanks, please provide details of the size and type of tank and include a site plan with its proposed position clearly marked.

For LPG storage vessels, you will need to contact Guernsey Gas for further information to support your application on tel: 01481 724811

Type of Flue on section 6 of this form is selected from one of the below;

- A.** Reuse of the existing flue arrangement
- B.** New low level/balanced flue in a new location
- C.** New vertical flue requiring a new opening in the roof structure
- D.** New external vertical flue
- E.** Install a new replacement flue

For **B** and **C**, please indicate the location of the proposed new opening on a plan to be included

For **D**, Please provide full details of the flue and its position on a drawing/photo of the relevant elevation

Please submit 1 copy of this completed form, together with any plans and other supporting information to:

The Office of the Development & Planning Authority, Sir Charles Frossard House, La Charroterie, St. Peter Port, GY1 1FH.

For all applications, an E-mail containing all submission documents must be sent to planning@gov.gg. The E-mail should be given the subject 'Building Controlled Service Application + your reference'. The E-mail text should include the site address and applicant details.

When processing your personal data, the Development & Planning Authority complies with the Data Protection (Bailiwick of Guernsey), Law 2017. If you would like to see further information about how we process your personal data, please visit www.gov.gg/dp