

MANDATE

- (a) To advise the States on matters relating to:
- The provision of social security coverage, through social insurance, health insurance, long-term care insurance and other schemes of social protection, for the well being of Guernsey and Alderney residents and for migrant workers and their families.
- and to be responsible for: -
- (i) The collection of, and accountability for, the several types of social security contributions and the maintenance of records.
 - (ii) The payment of, and accountability for, social security benefits and grants to charitable organisations specified by the States and the maintenance of records.
 - (iii) The operation of the Community and Environmental Projects Scheme and the commissioning of certain other work rehabilitation schemes, work-focussed training courses and back to work programmes.
- (b) To contribute to the achievement of strategic and corporate objectives, both departmentally and as part of the wider States organization, by:
- (i) developing and implementing policies and legislation, as approved by the States, for the provision of services in accordance with this mandate; and
 - (ii) actively supporting and participating in cross-departmental working as part of the Government Business Plan process and ensuring that public resources are used to best advantage, through co-operative and flexible working practices.
- (c) To exercise the powers and duties conferred on it by extant legislation and in particular:
- (i) to control and manage the Guernsey Insurance Fund, as required by section 100 of the Social Insurance (Guernsey) Law, 1978 as amended;
 - (ii) to control and manage the Guernsey Health Service Fund, as required by section 1 of the Health Service (Benefit) (Guernsey) Law, 1990;
 - (iii) to control and manage the Long-term Care Insurance Fund, as required by section 1 of the Long-term Care Insurance (Guernsey) Law, 2002.
- (d) To exercise the powers and duties conferred on it by extant States resolutions, including all those resolutions, or parts of resolutions, which relate to matters for the time being within the mandate of the Social Security Department and which conferred functions upon the former: -
- Public Assistance Authority
 - Guernsey Social Security Authority.
- (e) To be accountable to the States for the management and safeguarding of public funds and other resources entrusted to the Department.