

**GSCCA CIRCULAR 1 OF 2013**

**Pre-reminders**

Following a review of internal procedures, the decision has been taken to cease issuing pre-reminders prior to the June due date for payment. This is in part due to the decision taken last year, to delay the issue of the interim (estimated assessments) until the last two weeks in May.

As previously advised, reminders will continue to be issued approximately two weeks prior to the December payment date, which would then be followed up with court letters if the payment had not been made by the due date. Accountants would receive copies of the reminders issued.

R R GRAY  
Director

31 May 2013