



APPLICATION FOR THE ISSUE OF A DUPLICATE VEHICLE REGISTRATION CERTIFICATE

This application form constitutes a record and is issued by the Committee *for the* Environment & Infrastructure in accordance with the Motor Taxation and Licensing (Guernsey) Law, 1987.

PLEASE USE BLOCK CAPITALS

1. Your details												
(Tick where appropriate)												
Title:	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Other	<input type="checkbox"/>	(Specify)	<input type="text"/>
Surname:	<input type="text"/>				Forenames:	<input type="text"/>						
Address:	<input type="text"/>											
					Post code:	<input type="text"/>		Date of birth:	<input type="text"/>			
Contact details:	Home No.	<input type="text"/>				Work No.	<input type="text"/>					
Mobile No.	<input type="text"/>				E-mail	<input type="text"/>						

2. Vehicle details			
Registration number:	<input type="text"/>	Make & Model:	<input type="text"/>

3. Declaration			
£14 fee attached	<input type="checkbox"/>		
<p>I hereby declare that the above item has been lost or surrendered to Driver & Vehicle Licensing (DVL) for replacement. I understand that it is deemed null and void and should it be found I must surrender it forthwith to DVL.</p>			
Signature:	<input type="text"/>	Date:	<input type="text"/>

Data Protection Statement – Your personal information will be processed in accordance with the Data Protection (Bailiwick of Guernsey) Law 2017. It is processed primarily to register your vehicle. It will be disclosed to third parties where there is a need to do so, this is usually in the interest of road safety, the prevention and detection of crime and the apprehension and prosecution of offenders. For further information on vehicle keeper disclosures, please visit website www.dataci.gg

For Official Use Only	Records Noted	<input type="text"/>
Initial..... Date.....	Computerised	<input type="text"/>

Application for a Duplicate Vehicle Registration Certificate

Notes and Conditions

1. *When can I use this form?*

You can use this form if you need a replacement Registration Certificate/log book because yours has been lost, destroyed or surrendered to Driver & Vehicle Licensing (DVL).

Remember, this form should only be completed in the name of the person keeping the vehicle.

2. *Where do I send this application?*

If you only want a duplicate document, return this application form the address at the top of the form.

3. *When will I get the duplicate document back?*

You should receive your duplicate document within a week of your application form and relevant payment being received.

4. *What if I find the original documents?*

You must send the original back at once to DVL office. Please enclose a short note to confirm you have applied for, and received, a duplicate document.

5. *Further Information*

If you need further information on vehicle registration and licencing please do not hesitate to contact DVL on 243400