

## Further skills

### Personal and social development

Personal and social development is developed through a range of course units.

### Working with others

Working with others will develop skills in working with people in one-to-one and group situations.

### Problem solving

Problem solving will develop the skills needed to solve problems in real-life situations.

### Preparing for work

Preparing for work will develop personal and practical skills needed to get a job and to work safely and effectively within the workplace.

## Contacts

If you would like to know more about this course or to enrol, please contact

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## Access Course

A ladder of opportunity for school leavers wishing to continue with preparation for life, independence and work



# Course

The Access course has been specifically designed to meet your needs. It will support you as you leave school by improving your functional skills, while preparing you for future independence and employment.

By further developing and improving your existing skills, the Access course will give you more confidence, self-esteem and greater independence.

The Access course provides you with an opportunity to gain nationally recognised qualifications at Entry Level, including an ASDAN personal and social development and ASDAN employability qualification.

This qualification consists of 15 units covering a wide range of valuable and relevant everyday skills, such as:

- working as part of a group
- managing own money
- preparation for work
- healthy living
- developing self
- individual rights and responsibilities
- dealing with problems in daily life

Most importantly, the Access course may give you the opportunity to progress on to further qualifications, employment or training.

# Functional skills

Improving your functional skills, (literacy, numeracy and ICT) is essential and fully integrated into all aspects of the course.

## Literacy

Develop your skills in:

- reading
- writing
- speaking and listening

You can gain valuable qualifications in these essential skills and progress further.

## Numeracy

Develop your number skills in realistic and relevant situations. These include skills such as:

- time and money
- weight and measurement

You can gain valuable qualifications in these essential skills and progress further.

## ICT (computer skills)

Further develop your knowledge of new technologies using a practical approach

- Microsoft Office, e.g. Word, Outlook
- using different software packages
- using the internet more effectively

# Practical skills

The Access course also offers you the opportunity to sample a range of practical subjects, such as:

- cookery
- horticulture
- craft skills
- creative art
- sport
- enrichment activities

## Work experience

There will be opportunities for you to carry out a short and realistic work experience as part of your attendance on the Access course. You will continue to be supported and monitored by staff while you are on work placement.

## Educational visits

Much of the Access course is delivered in a practical and realistic setting, therefore you will make frequent visits to sites and locations in and around the local community.